

KITSAP COUNTY BOARD OF HEALTH
Regular Meeting
February 1, 2011

The meeting was called to order by Commissioner Charlotte Garrido at 11:25 a.m.

MINUTES

Mayor Lary Coppola moved and Council Member Kirsten Hytopoulos seconded a motion to approve the minutes of the January 4, 2011, regular board meeting. The motion carried unanimously.

CONSENT AGENDA

The following contracts were included on the consent agenda:

- Contract 246, Department of Health Consolidated Contract, Amendments 27 & 28
- Contract 882, Port Gamble S'Klallam Food Safety and Consultation
- Contract 886, Count on Kitsap Sector Agreement, de la Pena - Prevention Sector
- Contract 887, Count on Kitsap Sector Agreement, Howard - Government Sector
- Contract 888, Count on Kitsap Sector Agreement, Neal, Youth Serving Organization Sector

After a brief discussion, Mayor Becky Erickson moved and Council Member Hytopoulos seconded a motion to approve the January consent agenda. The motion carried unanimously.

PUBLIC COMMENT

Monte Levine, speaking on behalf of volunteers in the community working with injection drug users in Kitsap County, expressed his concern about increasing use of black tar heroin among younger people. He suggested that the board request the Sheriff's department to address the board on the issue of black tar heroin in this county. Levine advised the board that the county needs a methadone treatment center as well as better medical detox services.

DIRECTOR'S REPORT

Dr. Scott Lindquist, Director of Health, directed the board's attention to a real-time budget update that was included in the board's packet. He noted that even though we are only one month into the year, this budget already reflects over 35 budget adjustment in response to changes in state and local funding. Lindquist wanted the board to be aware of the amount of change the District is dealing with already and that he expects this trend of frequent and sudden changes to continue. Mr. Scott Daniels, Deputy Director, followed up on Lindquist's comments reiterating his comments that the budget situation is very "fluid", requiring the District to manage changes daily. He then informed the board that since this sheet was published last week, the District has been notified of an additional seven percent reduction in I-695 backfill funding.

In response to a question from the board about the District's response to the cuts, Daniels responded that both he and Dr. Lindquist will be in Olympia this week to lobby the legislature on various public health issues. Lindquist then followed up with a clarification that the red items on the budget update sheet are the overall budget balance and not the line item balance on the sheet. With regard to the District's response to funding cuts, he explained that the District had planned for layoffs in response, beginning in December.

Mayor Lent commented that the legislature may be wary of flexible funding because they are concerned about accountability in the way those funds may be spent. She then commended the District on the monitoring systems it has in place now that track flexible and other funding streams. Lindquist expanded on this saying that focus of the District on program evaluations and work plans demonstrate the District's commitment to performance measures that will ensure accountability.

RESOLUTION 2011-02: APPROVING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE KITSAP COUNTY HEALTH DISTRICT AND THE INTERNATIONAL FEDERATION OF PROFESSIONAL AND TECHNICAL ENGINEERS, LOCAL 17, AND APPROVING REGISTERED NURSE UNIT JOB CLASSIFICATIONS

Dr. Lindquist provided a brief history of the "housekeeping" changes contained in the revised job classifications for nurses contained in this resolution. Scott Daniels commented that these changes were negotiated with the union and the changes memorialized in this memorandum of understanding, which the District now asks the board to ratify. Mayor Coppola moved and Mayor Patty Lent seconded a motion to approve Resolution 2011-02. The motion passed unanimously.

RESOLUTION 2011-03: APPROVING REVISIONS TO THE KITSAP COUNTY HEALTH DISTRICT PERSONNEL RULES INCLUDING A TITLE CHANGE TO PERSONNEL MANUAL

Scott Daniels walked the board through the changes in the draft Personnel Rules. He explained that the District will be coming to the board in two phases first approving a set of changes marked in red strike-out that have been negotiated with Local 17 and approved by the Personnel Committee. These revisions are necessary for the District to meet accreditation requirements. Following a discussion about the various changes, Mayor Lent moved and Commissioner Steve Bauer seconded a motion to approve Resolution 2011-03. The motion passed unanimously.

RESOLUTION 2011-04: APPROVING NAME CHANGES FOR THE KITSAP COUNTY BOARD OF HEALTH AND THE KITSAP COUNTY HEALTH DISTRICT

Dr. Lindquist provided the board with an historical overview of the District's name changes since it was formed in 1947. He then explained as part of the District's marketing strategy that the District sent a survey to staff and community partners to select a name that makes the Health District's identity and purpose more understandable to the public. The results of the survey, particularly feedback from community partners, were clear in selecting the Kitsap Public Health District as the preferred new name. After a discussion, Commissioner Bauer moved and Commissioner Josh Brown seconded a motion to approve Resolution 2011-04. The motion carried unanimously.

RESOLUTION 2011-05: SUPPORT OF SECURE MEDICINE TAKE-BACK LEGISLATION REQUIRING WASHINGTON DRUG PRODUCERS TO PROVIDE AND FINANCE A SECURE MEDICINE TAKE-BACK PROGRAM

Scott Daniels introduced Resolution 2011-05 saying that this resolution supports a "secure medicine take-back program" financed by distributors of medicines in Washington and is currently in hearings before the legislature as House Bill 1370 and Senate Bill 5234. This

legislation is supported by the KRCC Legislative Priorities as well Washington State Association of Public Health Officials. Daniels noted that a variety of statistics support the importance of providing a safe way for the public to dispose of unused/unneeded medications to reduce unintended overdoses and poisonings. Following a discussion about the substance of the resolution as well as some of the wording in the title, Mayor Lent moved and Mayor Coppola seconded a motion to approve Resolution 2011-05, amending the title to Resolution 2011-05: mirroring the language in the first paragraph. The motion carried unanimously.

EXECUTIVE SESSION: PURSUANT TO RCW 42.30.110(1)(i) TO CONSIDER POTENTIAL LITIGATION

This issue was deferred for consideration at a later board meeting.

GOVERNMENT CENTER PARKING DISCUSSION

In response to a question for the board, Dr. Lindquist provided an overview of the history of parking as it was originally set-up when the building was occupied through the current change effective February 1. Following a discussion about the provision of parking to board members and a discussion about moving the board meeting to different venues, Dr. Lindquist stated that Board of Health members will be provided with Diamond Dollars for board member use during board and committee meetings. Mayor Lent suggested that the Government Center was the preferred location for board meetings since it is convenient to District staff who are most affected by the decisions of the board and that board members who need access to parking use Diamond Dollars as provided by the board. At the board's discretion, this issue may be taken up at a future meeting.

ADJOURN

There was no further business; the meeting was adjourned at 12:24 p.m.

Commissioner Charlotte Garrido, Chair
Kitsap County Board of Health

Scott W. Lindquist, MD, MPH
Director of Health

Board Members Present: *Commissioner Steve Bauer; Commissioner Josh Brown; Mayor Lary Coppola; Commissioner Charlotte Garrido; Council Member Kirstin Hytopoulos; Mayor Becky Erickson; Mayor Patty Lent; Council Member Roy Runyon (Alternate)*

Board Members Absent: None

Staff Present: *Scott Daniels, Deputy Director; Kerry Dobbelaere, Program Manager, Clinical Services; Keith Grellner, Director, Environmental Health Division; Grant Holdcroft, Senior EHS, Solid & Hazardous Waste Program; Karen Holt, HR Analyst, Administration; Leslie Hopkins, Management Analyst, Administration; Tracey Kellogg, Accounting Program Manager; Scott Lindquist, MD, MPH, Director of Health; Sandra Morales, Program Manager, Parent Child Health; Maureen Murphy, Human Resources Manager, Administration; Suzanne Plemmons, Director,*

Kitsap County Board of Health
Regular Meeting
February 1, 2011
Page 4 of 4

Community Health Division; Shelley Rose, Public Health Educator, Health Information Resources Program

Public Present: Pam Hamon, *League of Women Voters*; Monte Levine, *self*; Erika Sarinen, *self*